

## NAVODAYA VIDYALAYA SAMITI

### **Extension of last date for submission of applications/nominations for engagement of Principal as Director, PRERANA.**

The PRERANA: An experiential learning program is an initiative of the Ministry of Education, Government of India to empower the Youth of country by offering a meaningful, unique, and inspiring experience to students selected from all districts of country.

PRERANA is a week-long residential program. In each batch 20 selected students (10 boys and 10 girls) attend the program every week from 10 districts/states of the country. The curriculum of PRERANA is based on 9 theme values (Swabhiman aur Vinay, Shaurya aur Sahas, Parishram aur Samarpan, Satyanishtha aur Shuchita, Karuna aur Sewa, Navachar aur Jigyasa, Vividhta aur Ekta, Shraddha aur Vishwas and Swatantrata aur Kartavya) to inculcate the leadership qualities and vision for Viksit Bharat among the students. At PRERANA students are guided through multimodal experiential activities including state of art technology in their journey of self awareness, heritage visits etc. and taking pride in own heritage.

(The detailed information about the Program is available at PRERANA portal - <https://prerana.education.gov.in>)

Applications are invited from Principals from Central Government run Schools (NVS, KVS, AEES, EMRS, Sainik Schools) and CBSE affiliated Private Schools as Director at PRERANA, Vadnagar, Gujarat. The terms of engagement and No Objection certificate is annexed at annexure I, II & III.

The prospective Director should possess strong communication skills, a genuine inclination towards mentoring and value-based education, sound knowledge of Indian culture, heritage and proficiency in the use of ICT tools.

Application should be submitted in prescribed format with specific recommendation of Deputy Commissioner/Secretary/Inspecting Officer/Manager. The Officer/Manager while recommending should ensure the willingness and readiness of the proposed candidate to take on the responsibilities of the role, including the requirement to stay in PRERANA Sankul, Vadnagar, District – Mehsana, State - Gujarat as defined in terms of engagement in non family accommodation.

Applications can be submitted via google form at <https://forms.gle/5oXDmqPhH1DYqqVj9> in the prescribed format (given at Annexure – IV & V) on or before 25/06/2026.

**Deputy Commissioner (School Admn.)  
Navodaya Vidyalaya Samiti, Hqrs., NOIDA**

## Annexure – I

### TERMS OF ENGAGEMENT FOR GOVT. ORGANIZATION

The teacher/Headmaster deputed for PRERANA from various Govt. schools will be governed under the service conditions, Leave, Medical, TA rules, etc. as per their parent organization and will continue to draw the same from their parent organization as per their entitlement, reimbursed by PRERANA to parent department of Mentors/ Director. However, the vacation/break may be availed by the deputed staff as per break time of PRERANA Program. Queries/clarification regarding entitlement of leave / vacation / break of deputed staff, if any, will be dealt by their parent department.

## Annexure – II

### TERMS OF ENGAGEMENT FOR CBSE PRIVATE SCHOOLS

#### 1. Purpose and Scope

- These Terms apply to Principal from CBSE private schools selected and nominated as Prerana Director.
- The selection of Director for Prerana Project is purely temporary and does not constitute any claim for his/her absorption in Prerana or NVS.

#### 2. Eligibility and Selection

- Age: The applicant should preferably be below 45 years of age.
- Experience: Minimum 5 Years experience as Principal
- Preferably using Experiential Learning in Classroom.

#### 3. No Objection Certificate (NOC) and Retention of Lien

- The Management of parent school must issue a **No Objection Certificate (NOC) permitting the Principal to join Prerana on his/her selection. The NOC (In Annexure) from parent school should be attached along with nomination/application.**

#### 4. Tenure of Appointment

- The tenure of Director shall be as specified in the engagement order (around 1-2 Years) excluding board exams period.
- PRERANA may relieve Director prematurely for non-performance, discipline issues, restructuring, or any other administrative ground. The teacher shall then immediately be allowed to rejoin the Parent School at same station.

## **5. Remuneration and Allowances**

### **Remuneration Structure**

- The Director shall receive their existing salary (Basic Pay + applicable allowances) as applicable in the Parent School, plus **Special Allowance**, admissible to Prerana Director (₹8,000/- per month).
- Parent School shall continue to pay salary to Director. The remuneration including special allowance shall be reimbursed to parent school of Director on a monthly basis.

## **6. Leave and Working Conditions**

- The Director shall be entitled to a short break of one week for every two months of continuous engagement, in lieu of weekly offs. Additionally, 10 (Ten) days of casual leave will be permissible for 10-month tenure.
- All leave during the tenure shall be sanctioned solely by the NVS.
- Working hours, holidays, and reporting norms shall be governed by Prerana, not by the Parent Schools.

## **7. Roles, Responsibilities, and Conduct**

- Director will be the administrative head of PRERANA under the direction on MoE/NVS.
- Director shall perform the duties assigned by MoE/NVS/PRERANA including teaching, mentoring, documentation, training, and student engagement etc
- Director must comply with all programme guidelines, codes of conduct, safety regulations, and instructions issued by GoI /MoE/ NVS
- Performance will be periodically assessed. Continual under-performance may result in repatriation.

## **8. Service Continuity, Seniority, and Benefits**

- Duration of appointment at Prerana shall count as continuous service in the Parent School for annual increments, seniority, statutory benefits (PF, gratuity, ESI, etc.), medical insurance, health benefits.

## **9. Safety, Welfare, and Insurance**

- Director shall be ensured a safe working environment with provision of complimentary boarding and lodging for the Director, this benefit is not extended to family members. Family members can visit for brief periods.

## **10. Disciplinary Authority**

- For all work performed under the Prerana program, disciplinary authority lies with MoE/NVS

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On the letter Head of school/ organization

No.....

Dated: .....

NO OBJECTION CERTIFICATE FOR CBSE PRIVATE SCHOOLS

This is to certify that the Management/Administration of [Name of Parent School/Institution] ..... has no objection to [Principal's Full Name] ....., working as [Current Designation] ....., applying for the post of Director in the Prerana Programme at Vadnagar, Gujarat. In the event of his/her selection, the school management hereby agrees to the following terms and conditions regarding his/her tenure:

- **Rejoining and Service Continuity:** He/She shall be permitted to rejoin his/her duties without any adverse financial or service-related consequences upon completion of the tenure in the Prerana Programme or if relieved earlier. The entire duration of engagement with the Prerana Programme shall be treated as continuous service at this school.
- **Protection of Benefits:** All statutory benefits, including but not limited to Provident Fund (PF), Gratuity, ESI, Medical Insurance, and other health benefits, shall be protected and maintained by the parent school. He/She shall remain eligible for annual increments and retention of seniority as if he/she were on active duty at the parent school.
- **Tenure Security:** The school undertakes not to withdraw him/her during the period of engagement with the Prerana Programme, except under extraordinary circumstances. In such cases, prior written notice of at least 30 days shall be given to the Prerana Programme Administration before any such withdrawal.

Authorized Signatory,

(Signature & School Seal)

[Name of Manager]

[Designation]

[Contact Number]

**APPLICATION/NOMINATION FORMAT PRERANA****PART – I****School Details**

1.	Name of Organisation	NVS <input type="checkbox"/> KVS <input type="checkbox"/> AIES <input type="checkbox"/> EMRS <input type="checkbox"/> Sainik School <input type="checkbox"/> Private CBSE School <input type="checkbox"/>
2.	Name of School	
	UDISE+ Code	
3.	CBSE Affiliation No.	
4.	Complete Address of School	
5.	District & State	
6.	Phone No.	
7.	Email ID	

**PART – II****Personal & Achievement Details**

1.	Name		Photograph
2.	Designation		
3.	Phone No		
4.	Email id		
5.	Date of Birth		
6.	Home Town		
7.	Date of Joining in the current Organisation/ School		
8.	Total Service as	Service in years	
		PRINCIPAL	
		PGT	
		TGT	
9.	Existing Salary (Basic Pay + Applicable allowances)		
10.	Languages Known		
11.	Academic Qualifications		
12.	Award/Achievement/ Recognition		
13.	Achievement of Students under Mentorship (Inspire award/ Kala Utsav)		

14.	Participation in different Projects in School with name & brief description of project	
15.	Details of Interest in Indian Heritage/Art/Culture	
16.	Proficiency in use of ICT	
17.	Details of Practicing Activity based Experiential Learning	
18.	Details of Innovative practice adopted	
19.	Any other area of interest (Such as graphic design, Art/craft, Photography etc)	
20.	Willingness to work at PRERANA Vadnagar, Gujarat for at least 6-10 months.	
21.	Write up on “ Why I should be selected for PRERANA” attached (Yes/ No)	

Signature of Officer/Manager with Seal

Signature of Principal

**PART - III**

**Recommendation by Officer/Manager:-**

**(Signature of Officer/Manager with seal)**

**PART - IV**

**Write up on “Why I should be selected for PRERANA”**

**Signature of Principal**

Name - .....  
Designation - .....  
School - .....